

**Scheme of Examination
&
Detailed Syllabus**

**Master of Social Work
(MSW)
4th Semester**



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AISECT UNIVERSITY

Matwari Chowk, In front of Gandhi Maidan,
Hazaribagh (Jharkhand)-825301

Contact us: 8252299990, Visit us: aisectuniversityjharkhand.ac.in, mail us:
info@aisectuniversityjharkhand.ac.in

AISECT University, Hazaribag (JH)

Scheme of Examination

Department : Master of Social Work (MSW)

COURSE STRUCTURE OF MSW IV SEMESTER												
Subject Details			Main Examinations				Sessional ***		Credit Distribution			Allotted Credits
Subject Code	Subject Name	Total Marks	Major		Minor		Max Marks	Min Marks	L	T	P	Subject wise Distribution
			Max Marks	Min Marks	Max Marks	Min Marks						
Theory Group												
HMSW 401	Research Methodology	100	50	17	20	7	30	12	3	1	-	4
HMSW 402	Human Rescores Management & Industrial Relations	100	50	17	20	7	30	12	3	1	-	4
HMSW 403	Labor Welfare & Laws	100	50	17	20	7	30	12	3	1	-	4
HMSW 404	Clinical Social Work	100	50	17	20	7	30	12	3	1	-	4
Practical Group			Term End Practical Exam				Lab Performance		Credit Distribution			Allotted Credits
HMSW 405	Tribal Development	100	50		17		50	17	-	-	2	2
HMSW 406	Internship	100	50		17		50	17	-	-	2	2
Grand Total		600										20

Minimum Passing Marks are equivalent to Grade D In Individual Subjects

L- Lectures T- Tutorials P- Practicals

*****Sessionals Weightage – Attendance 50%, Four Class Tests/Assignments 50%**

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Subject Code	Subject Name	Credits	Maximum marks Allotted					Duration of Exam.		
			Theory			Practical		Total	Theory	Practical
			Major	Minor	Sessional.	End Sem	Lab Work			
HMSW 401	Research Methodology	4(3+1+0)	50	20	30	-	-	100	3hrs	-

Pattern:

The question paper will consist of five questions carry 10 marks each, one from each of the five units of the syllabus and will have internal choice. These five questions will have two parts A & B, Candidates are required to answer all questions.

SYLLABUS

HMSW 401 Research Methodology

UNIT I

Nature of Social Research: Importance and uses, Difference between Pure and Applied Research, Identification of Research Problem, Research Design.

UNIT II

Hypothesis, Concepts and Variables, Typologies, Hypotheses Formulation and testing, Sampling Method.

UNIT III

Tools and Techniques of Data Collection,

Observation: Characteristics of observation, Kinds of observation, merits and Demerits, Questionnaire, Scheduled and Interviews, Sampling and Survey technique.

UNIT IV

Nature of study: Case study, technique, Role and importance of case studies, Pilot studies and panel studies.

UNIT V

Theory Formation in Social Sciences, Survey Analysis, Types, Merits, Demerits, Report writing, Purpose and contents of a Report.

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HMSW 402	Human Resources And Industrial Relations Management	4(3+1+0)	50	20	30	-	-	100	3hrs	-

Pattern:

The question paper will consist of five questions carry 10 marks each, one from each of the five units of the syllabus and will have internal choice. These five questions will have two parts A & B, Candidates are required to answer all questions.

SYLLABUS

HMSW 402 HUMAN RESOURCES AND INDUSTRIAL RELATIONS MANAGEMENT

Unit – 1

Human Resources and Industrial Relations management – Concept, Major features, Functions, Purpose, The properties of human resource manager.

Human resource planning and evaluation – Methods and techniques of human resource planning, Human resource planning in terms of demand and supply forecasts, Human resource information system in organizing, Human resource planning and cost calculations and auditing, Concept of productivity gains and incentives, Incentives and obstacles to gain criterion, The concept of job evaluation methods functional analysis and description.

Work job analysis – Concept, Systems, Objective, Information airing form job analysis, Source of job information, Process of job analysis, Utility, Role, Impact concept, Fictional design evolution

Unit – 2

Selection project job placement, job identification and promotion – Objective of selections, Characteristics, Importance, Policy, Process, Modern trends, Job placement, Job introduction, Promotions, Promotions purpose, Promotions type, Promotions basic.

Employee training –Meaning, Definition, Characteristics of training, Training and education, Training and development, Training objective, Training needs, Training area, Principles, Ltd. Of different categories of employee, Type of training, Training method, Training procedures, Evaluations to training programme

Management development – Concept, Needs, Ltd. For different level, Management development programme, Subject matter, Management

development methods, Work isolated methods used, Method used separately from work, Management development process, Management development area

Unit – 3

Performance evolution frame work – Evolution meaning, Definitions, Characteristics, Purpose, Need, Propose evolution of subject matter who will evaluate? Time related how often? Performance evolutions traditional method, Modern method, Process of performance evaluation, Performance counseling, Interviewing, Essentials of an effective evaluation programme

Industrial relation – Definition, Meaning, Industrial relation partner, Worker and their organization, Managers and their organization, Role of state or government, The purpose of industrial relations, Determinates of industrial relations, Scope of industrial selection.

Managerial Industrial relation - The guiding regularity mechanisms, Employee discipline, Industrial employment Act. (standing orders), Employee grievance and settlement, International trade union and India, The work of international labor organization, The structure of international labour union, The international labor organization impact on labor law.

Unit – 4

The industrial dispute and conflict resolution – Meaning, Effect of industrial dispute, Prevention and settlement of industrial dispute, Industrial peace proposal, Settlement of industrial disputes, The role of labour administration, State organization, Meaning of collective bargaining, Content of collective bargaining, Industrial disputes act. 1947, Section of industrial disputes, State government of industrial relation, The state corporation

Grievance – Concept, Sense, Purpose, Required grievance redressable mechanism, Prerequisite grievance redressable mechanism, Prerequisite redressal (main element), Grievance redressal law, Labour union grievance, Grievance redressal procedure in India, Idea grievance redress process, The benefits of systematic grievance redress process

Unit – 5

Compensation –Concept, Definition of wages, Salaries wages and salaries, Format, determinates and concept of incentive and purpose, The concept of attendant benefits, The concept of the commission and its work, The meaning and role of C.P.C.(वेतन आयोग)

Participation of workers in management – Sense of participation of workers in management, Objectives, Level or Volume of participation, Participation of workers in management plans in India, Worker in industry infracton of verma committee suggested, Participation of employees in management bill 1990, Workers participation in management in India due to failure of schemes.

Industrial Communication – Definition, Purpose, Importance, Objectives, Method of Communication, Type, Means of Communication, Process, Barriers of effective Communication, Network analysis, Industrial Communication system.

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HMSW 403	LABOUR WELFARE AND LAWS	4(3+1+0)	50	20	30	-	-	100	3hrs	-

Pattern:

The question paper will consist of five questions carry 10 marks each, one from each of the five units of the syllabus and will have internal choice. These five questions will have two parts A & B, Candidates are required to answer all questions.

SYLLABUS

HMSW 403 LABOUR WELFARE AND LAWS

Unit – 1

Labour - Labour- concept and features, The national Labour Communication, Recommendation for the unorganized sectors, Absence, Labour refund, Concept of productivity, Productivity and output gap, Labour welfare – concept, scope and classification, Definition, Labour featuring welfare, Purpose of welfare, Point of welfare, Welfare to work, The question bank for self evolution, Multiple choice (objective type), Vary short, Classification of labor welfare, Causes of failures of welfare program, Importance of Labour welfare, Welfare officers duty, Other duties non applied

Labour welfare theory and Governance –Principles of Labour welfare, Administration Labour welfare, State government, Labour administration, Labour education, What is Labour education, The purpose of Labour education

Unit – 2

Important measures relating to Labour welfare –Importance of housing, Sides of housing problem, Poor housing defects, Workers cooperative societies, Characteristics of labour cooperative action committees, Participation in other areas, Industrial housing policy and housing programmer.

Automation and its effects – Concept, Effect, Loss by automation, Globalization, Its impact on Labour welfare, Effect of liberalization on Labour welfare, The role of Labour union in Labour welfare,

Industrial Accidents – causes and prevention - Industrial accidents, The accidents privation, Industrial health principle, Industrial health, Occupational diseases, Treatment, Vocational diseases, Pollution control environmental protection.

Unit – 3

Wage and Salary administration- Meaning, Definition, Wage and salary administration & purpose, Principles of wage & Salary administration, Wages

policy in India, Bonus, Difference between relative wages and wage, Fringe, Laws and regulation related to employee benefits.

Social Security- Meaning, Social security, Social security essential element of social sector schemes, The importance of social protection, Social security purpose, Social security, Needs, Social insurance and social support.

Unit – 4

Labour – legislation- Meaning of legislation, Meaning of labour legislation, Purpose, Important principle

Legislation relating to working condition and safety - Factories act. Important definitions, Health provision, Security provisions, Welfare provisions, Work hours of adult worker, Important provision of miners act, The important provision of plantation labour act, The provision of motor transport labour act, Important provision act of store and institute

Unit – 5

Wage related legislation – Payment of wages act. 1926, 1936 expanded and definition of wages, The obligation to pay wages, Wage- period & wages payment ltd, Time, Minimum wages, Fixation of normal working hours, Equal remuneration act, 1976, 1970 extends the contract labour regulation act, Payment bonus act. 1965

Legislation relating to social security- Employee compensation act 1923, Employee state insurance act 1948, The employee provident fund miscellaneous provision act 1952, Employee pension scheme 1995

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			Major	Minor	Sessional.	End Sem	Lab Work			
HMSW 404	CLINICAL SOCIAL WORK	4(3+1+0)	50	20	30	-	-	100	3hrs	-

Pattern:

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SYLLABUS

HMSW 404 CLINICAL SOCIAL WORK

UNIT – 1

Medical social work an introduction: - Outline, Introduction, Purpose, Scope of medical social work, the scope of medical social work in Abroad, The scope of medical social work in India

The medical social work and health hygiene morbidity :-Frame work , Introduction, Purpose, Health of concept and definition, Hygiene, The divination and concept of illness, Infection and low infection diseases, The medical social work practice and method used by the social worker

Medical social work – practice :-Frame work, Introduction, Objective, Clinical social work and social workers, Definition and meaning of clinical social worker, The function of clinical social work, The history of clinical social work in India, Hospital and health function of social worker in welfare center

UNIT –2

Clinical social work practice and deferent statement –Bahing Department, Saghan Medical General hospital, The role of social worker, The health of community ares in problems, The prahlems faced by medical social worker

Medical team work – practice – Framework, Introduction, Purpose, Meaning and dedication of medical team work, The role of main members of the medical team work, Team relationship between medical team member at work, The principles of medical team at work, The main prahlems of the medical team work, The main prahlems in prevalent in medical team work, The role of medical team work, Summary of the medical team work, Re settlement, Role of social worker and emotions of family members for physical disabled person, The main prahlems of need (physical disabled person)

UNIT – 3

The concept of patient :- Outline, Introduction, Purpose, Retention of a person as a normal person, The patients right to health care, Social and emotional factor related to various sorts of disease T.B., destiny cancer, high blood pressure, sexually transmitted diseases the role of social worker.

Physical disability :- Outline, Introduction, Purpose, Concept, Types of physical disability, The role of technology advances on the rehabilitation of the desalted, The new apparatus for deal and dump, The new tools of bone disabled, Working of government agencies in physical handicapped, The role of social worker for physical handicapped, The role of social worker for the deaf and dumb.

Public health: - The concept of public health, The effect of health, The health system of India, The prevention medicine

UNIT - 4

Diet & nutrition :- The concept of diet and nutrition, Impotence, Balance diet, Features and looser, Malnutrition, Due steps to brunet the problems of mal nutrition in India, Measures to percent

Family planning and family welfare :- The concept of family welfare and family planning, The definitions and methods of family planning and family welfare, The importance of family planning and family welfare and sex, reeducation, The school health programs, The carious of national health programs.

Normal & abnormal Psychology :- The concept of abnormal psychology, The reason of abnormality, Assessment , The abnormal psychology in adults.

UNIT - 5

Alcoholism and drug addition :- Definitions and characteristic clinical batterers of drinking, The alcohol and drag addiction, Cause and effect, Treatment and prevention of alcoholism and drag addition, The drug addiction alleviation and social worker in punrwas role

Mentor disability of child hood :-Introduction, Aims, Types, Symptoms, Cause, Prevention and treatment, Psychology therapy community